

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
VOLUNTEER APPLICATION**

**Please complete all information and mail both pages to:**

*For All Program Areas:* Volunteer Services/TDCJ  
TDCJ  
P.O. Box 99  
Huntsville, TX 77342-0099

*For Windham School District:* TDCJ/Windham School District  
Division of Instruction  
P.O. Box 40  
Huntsville, TX 77342-0040

**PERSONAL INFORMATION (Please Print)**

1. Name \_\_\_\_\_ (Last, First, MI)      2. Phone # ( ) \_\_\_\_\_ - \_\_\_\_\_ (work)  
Phone # ( ) \_\_\_\_\_ - \_\_\_\_\_ (home)
- 3 A. Address \_\_\_\_\_ Street      City      State      Zip      3 B. Address \_\_\_\_\_  
(Mailing Address)      Street      City      State      Zip
4. SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_      5. Driver's License # \_\_\_\_\_ State \_\_\_\_\_
6. Other Names \_\_\_\_\_ (Maiden or Alias)      7. What foreign language do you speak? \_\_\_\_\_
8. Current Employer \_\_\_\_\_ Title \_\_\_\_\_  
Employment Address \_\_\_\_\_  
City      State      Zip
9. Have you ever been employed by the TDCJ?  yes  no      If yes, give division and department, location, title and dates of employment: \_\_\_\_\_
10. Are you a victim of or related to any TDCJ offender or releasee now supervised by the TDCJ?  yes  no  
If yes, ID# \_\_\_\_\_: Facility: \_\_\_\_\_ Victimization or relationship \_\_\_\_\_
11. Are you currently visiting an offender who is not a family member?  yes  no  
If yes: ID# \_\_\_\_\_ Relationship \_\_\_\_\_ Facility \_\_\_\_\_

**Please Use This Section to Indicate Program Areas of Interest for Volunteer Service**

- Chaplaincy**       **Substance Abuse Treatment Program**  
Religious preference \_\_\_\_\_      Fellowship: \_\_\_\_\_ Sobriety Date: \_\_\_\_/\_\_\_\_/\_\_\_\_
- Sex Offender Treatment Program**       **Parole Division**       **Victim Services**       **Windham School District**

**Criminal History**

**NOTE: For security purposes the criminal histories of applicants are reviewed. If volunteer applicants have previous felony convictions, they are not necessarily excluded from participation. Fingerprints may be requested in some cases; however, this is to ensure the security and safety of volunteers, releasees and employees alike. We apologize for any inconvenience and will respond to all applications received. \*When answering questions, include DWI and DUI arrests or convictions. Do not include any violation of the law committed before your 17th birthday if the final decision was made in juvenile court or under a youth offender law or any conviction record that was expunged under federal or state law or minor traffic violations.**

1. Have you ever served time in any adult correctional facility?  Yes  No  
If yes: Years served \_\_\_\_\_ State \_\_\_\_\_ ID # \_\_\_\_\_
2. Have you ever been a member of a gang?  Yes  No  
If yes, name and description of gang: \_\_\_\_\_
3. Do you have any criminal charges currently pending?  Yes  No  
If yes, please explain: \_\_\_\_\_
4. Are you now or have you ever been placed on probation or parole?  Yes  No  
If yes, please explain: \_\_\_\_\_
5. Have you ever forfeited property/bond as a result of being charged with any criminal act?  Yes  No  
If yes, please explain: \_\_\_\_\_
6. Have you ever been convicted of a crime? Are said convictions felony or misdemeanor in nature? (For our purposes, "conviction" also includes deferred adjudication or placed on community supervision, excludes class C misdemeanor or minor traffic violations. Include those that may not appear on record at this time.) If yes, provide the information below:  
When: \_\_\_\_\_ Where: \_\_\_\_\_  
Charges: \_\_\_\_\_ Disposition: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Mo. Day Year

(Print name) \_\_\_\_\_

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
VOLUNTEER APPLICATION**

**VOLUNTEER BACKGROUND QUESTIONNAIRE**

*\*The form is to be kept separate from the Volunteer Application*

This information is needed for TDCJ to conduct a criminal history check to determine whether access to TDCJ units, facilities, and offices should be approved. Please be sure to provide **ALL** of the information requested.

1. Name: \_\_\_\_\_ 2. Phone #: (     ) \_\_\_\_\_ - \_\_\_\_\_
3. Residence Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_
4. Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Place of Birth: City \_\_\_\_\_ ST \_\_\_\_\_
5. Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ 6. Driver's License #: \_\_\_\_\_
7. Race:  White    Black    Hispanic    Amer. Indian Asian or Pacific Island    Other \_\_\_\_\_
8. Sex:  Female    Male           9. Other names used (maiden, alias, etc.) \_\_\_\_\_